

CENTRAL INTELLIGENCE AGENCY
WASHINGTON 25, D. C.

2 October 1958

**MEMORANDUM FOR: Mr. John C. Green, Director, Office of Technical
Services, Department of Commerce**

SUBJECT: Translation Catalogue Service

**REFERENCE: Your memorandum, dated 13 August 1958,
Subject: Special Need for Reference Service**

1. Your proposals to augment our Consolidated Translation Survey personnel are deeply appreciated and we thank you for your offer.

2. However, we feel that OTS has little to gain from such an arrangement. All unclassified material covered in our index is available through the SLA collection and from commercial houses; the remainder in our file is classified.

3. Therefore, may I suggest that we follow this procedure in filling requests for translations:

a. OTS will check the SLA index;

b. OTS will also check its index of commercially available translations; and

c. In cases of negative result from the above checks, CIA will, on OTS request, perform a search for the desired translation.

4. May I reassert our willingness to assist your operation in any way possible in locating translations not otherwise available. I understand the contact for such cooperation is already established between Miss Hamrick and Miss Ethel Smith of FDD.

J. J. BAGWELL

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